

Technical Assignment

Subject of procurement

Renewal of software maintenance for Minitab

Document name: Technical task

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Connection with other documents (this document is to be interpreted together with):

Document name	Version number / File name	Date
-	-	-

Content

1. Project Description	3
2. Project Goals and Tasks	3
3. Information About the System	3
3.1 Scope of business process	3
3.2 Software requirements	3
3.3 Objectives and criteria of project success	3
4. Approach to project implementation	3
4.1 Requirements concerning the deadlines for project implementation	3
5. Instructions for submitting technical part of the offer	4

1. Project Description

The Minitab tool enables the successful implementation of trainings for the needs of Lean Six Sigma and is intended for static analyzes that are performed.

2. Project Goals and Tasks

Renewal of the annual maintenance service of software licenses for Minitab software for next year (until 2026).

3. Information About the System

3.1 Scope of business process

Annual subscription

- Technical support included
- Upgrades to higher and new versions and updates (new Releases of Minitab) and updates (point Releases of Minitab)
- Online documentation
- Minitab installed on the server and on individual user computers
- Competitive licenses

Product	Description	Qty. / Unit
Minitab Support and renewal Period: 2025-06-30 - 2026-06-30	Minitab licences 22.2 version or latest version	15

3.2 Software requirements

It is necessary to renew the services of the annual maintenance of software licenses.

After the renewed subscription, the license manager downloads the package with the upgraded software which is then installed on users PCs in NIS.

3.3 Objectives and criteria of project success

No	Business objective	Project goals	Project success criteria
1	Stable operation of the software application, using all existing functionalities	Renewal of existing maintenance service.	Smooth operation of applications that work based on system data

4. Approach to project implementation

4.1 Requirements concerning the deadlines for project implementation

Project phase	Duration or date
Project start	04.04.2025.
Production	30.06.2025.
Project finish	30.06.2026.

The Supplier is supposed to define within a detailed plan, also, relevant information concerning the deliveries in phases, as well as the usage of human resources and responsibilities for deliveries in the Supplier and NIS.

5. Instructions for submitting technical part of the offer

The Supplier should enclose the Technical part of the offer in the form of the Enclosure 1 to this Technical task